

1 NORTH CAROLINA ACUPUNCTURE LICENSING BOARD

2 Friday, November 30, 2018

3 BOARD MEETING

4 The November 2018 Board meeting of the North Carolina Acupuncture Licensing Board took place on
5 Friday, November 30, 2018, at 9:00 a.m. by conference call, with the following Board members present:
6 Chairperson Cissy Majebe, L.Ac. Marc Cutler, L.Ac.; Chester Phillips, L.Ac.; Toni Rittenberg L.Ac.; Ji Fei
7 Wang, L.Ac.; Karen Vaughn, L.Ac.; and Shay Cline, L.Ac. Keli Beck, M.D. and Nikole Mariencheck, Esq.
8 were absent.

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10 Also present at the meeting were Board Counsel, Michael Tadych, Esq. and Pat Pritchard, Associate
11 Director.

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13 The following members of the public were present: Junie Norfleet, Chair of the Board Operations
14 Committee; Gilda Hunt, representative from NCSAAM; and Don Oliva, representative of CE Broker.

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16 C. Majebe called the meeting to order at 9:04 a.m., took roll, and established a quorum. C. Majebe read
17 the Ethics Awareness and Conflict of Interest Statement and welcomed everyone.

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19 Ratification of the October Meeting Minutes: The minutes for the October 2018 meeting were
20 presented to the Board for review. K. Vaughn moved to approve the October 2018 Minutes; S. Cline
21 seconded the motion and the motion passed unanimously.

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23 Ethics Committee

24 C. Phillips noted the Ethics Committee had nothing to report.

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26 Board of Operations

27 J. Norfleet noted that there was nothing to report from the Board of Operations. C. Majebe noted that
28 she had two recent emails that were complementary of the new website.

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30 Standards and Licensing Committee:

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32 New License Applications

33 K. Vaughn reported that the members of the Committee reviewed and approved the applications for
34 licensure of 7 new applicants: Cynthia Hayes; Bridget Camille Spence; Tara Bianca Rado; Vilas J. Keith;
35 Jennifer Anita Lavoro; Kellie Lynn Romado; and Jason McCray Trakas. K. Vaughn moved to approve the
36 license applications of all seven applicants. S. Cline seconded the motion and the new license
37 applications of Cynthia Hayes; Bridget Camille Spence; Tara Bianca Rado; Vilas J. Keith; Jennifer Anita
38 Lavoro; Kellie Lynn Romado; and Jason McCray Trakas were unanimously approved.

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40 Late License Renewals

41 K. Vaughn reported that an additional late license renewal application had been received by the Board
42 from Stephanie Kaplan along with payment for the late fee. K. Vaughn moved that Stephanie Kaplan's
43 renewal be granted. S. Cline seconded the motion, and it passed unanimously.

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45 CEU Class Approval

46 K. Vaughn advised the Board that one course had been submitted to the Board for approval and had
47 received preliminary approval by the Standards and Licensure Committee:

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Course Title: The Basics of VA and Private Insurance Billing

Provider/Organization: NCSAAM
CEUs Requested: 4
Lecturer: Linda Tolentino
Date: January 12, 2019
Location: Cary, NC

K. Vaughn moved to approve the above course for the requested CEU credits; S. Cline seconded the motion and the motion passed unanimously

CEU Teaching Credits

K. Vaughn reported that no applications for approval of CEU teaching credits had been submitted to the Board for consideration.

General Discussion

In follow-up to the discussion of emergency relief acupuncture during the October Board Meeting, K. Vaughn reported the results of her research, noting that in NC we have a Medical Reserve Corp which appears to be a private group offering training and the State Agency, NC Office of Emergency Medical Services ("NCOEMS"). Currently, NCOEMS runs the emergency relief efforts, giving out assignments, mission numbers, and reimbursement for expenses. Even if the Board provided training to out of state acupuncturists, NCOEMS at this time certifies only licensed NC acupuncturists to provide emergency relief. C. Majebe suggested that perhaps this was a matter more appropriate for the NCSAAM to explore. Ms. Hunt noted that Battlefield Acupuncture and Acupuncture without Borders classes were planned for 2019, and she would work with K. Vaughn to follow up. C. Majebe noted this was an example of how the two Boards could collaborate.

Presentation by Mr. Oliva regarding CE Broker

Mr. Oliva explained that CE Broker is a software company in business for 15 years that has developed software to allow licensed professionals to see their continuing education requirements, upload their earned credits and track their progress toward their required amount for renewal. It can be set up to allow licensees to search for approved courses, support audits, etc. He explained that CE Broker offers a free plan to licensees, but there are also levels of service which require payment, mostly used by physicians. They are currently providing this service to Boards in 16 states. Three states have started using the service for their Acupuncture licensees (Tennessee, Florida and California). The service also provides emailed renewal notifications. No data is shared, nor does the service collect personal or sensitive data. If the Board were to decide to sign up, there is an agreement which would specify that the Board has the right to terminate at any time with 30 days' notice, and that all data belongs to the Board, although they have not yet had a Board decide to terminate. After taking questions, Mr. Oliva left the call at 9:47 a.m.

After Mr. Oliva's presentation, Ms. Hunt posed some questions to the Board from NCSAAM regarding the online directory of acupuncturists, the status of issues involving the Legislative Oversight Committee and the status of lawsuits involving the Board, which were answered by C. Majebe and Mr. Tadych.

C. Majebe set the calendar for the upcoming meetings, noting the next meeting will take place by conference call on January 25, 2019. There will be no meeting in February, due to the short month, but

1 there will be meetings on March 1, 2019, March 29, 2019, and April 26, 2019, all by conference call. Ms.
2 Hunt indicated she would like to attend regularly.

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4 At 10:08 a.m., K. Vaughn moved to adjourn the meeting; C. Phillips seconded the motion and the motion
5 passed unanimously. The meeting adjourned at 10:08 a.m.

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7 Attested to by: _____

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